

MINUTES OF BEAVERTON SISTER CITIES ADVISORY BOARD

Aug. 23, 2010

PRESENT: Ted Chung, Amy Starke, Kellie Stellingwerf, Stan Tellin, Diane Spalding, Gayle Schula, Megan Kirkpatrick, Brian Bost, Giselle Bawnik, Eileen Drake, Gary Carlson, Sheldon Lee, Sonia Harrison, and Sister Cities Program Coordinator/Staff Liaison Theresa Baird.

ABSENT: Tim Wignall and Council Liaison Ian King.

MEETING CALLED TO ORDER: by vice chairman Ted Chung at 5:35 p.m.

ROLL CALL: Was taken by Amy

MINUTES: Minutes of the July 26, 2010 meeting were approved as written by a unanimous vote on a motion by Sonia.

OFFICER REPORTS:

UPDATE ON MEXICAN SISTER CITY: Theresa is working with the Mexican consulate on the exploring possibility of a Beaverton representative to visit Aguascalientes in the coming months. The Mexican consulate expressed support for the ISL Project and the possibility of representatives from Aguascalientes though the official sister city relationship is yet to be established. The Consulate representative reported that a worldwide summit on climate change will be held in Mexico next year.

CHEONAN TRIP IN OCTOBER: Ted Chung and his wife Sue will join the delegation as representatives from the advisory board. Dave and Christine Vernier from Beaverton's Vernier Software & Technology will also join the delegation. Ted is arranging a meeting for them with a Korean company that is also in the educational electronic equipment and software industry.

PICNICS IN THE PARK FEEDBACK: The four picnics are over. At the last one, Kellie said it was very positive and that they received additional interest for host families.

COMMITTEE REPORTS:

SUSTAINABILITY/ISL Project Committee: Stan reported that his work schedule and demands have increased and he needs to step back from committee leadership, but will continue to lead the sponsorship team.

- Theresa will manage the overall project and facilitate committee meetings. Theresa reiterated the basic concept of the International Sustainability Leadership Project and passed around a draft of the sponsorship packet. Sonia volunteered to proof the

documents. Theresa encouraged board members who were still uncertain of the project purpose or scope to continue asking questions. The following are reports from teams on the ISL Project Committee:

- Stan reported that the sponsorship packet is nearly complete with a lengthy list of potential sponsors and in-kind contributors we will approach for support.
- Theresa reported that several talented committee volunteers are working hard to develop the curriculum, promotional materials and plan for participant recruitment.
- Diane reported the Host Family team is creating an information packet and application.
- Gayle reported that about 10-12 families have signed up to be host families so far, with the goal of 60 to sufficiently prepare for natural attrition down to the needed 30-35 families. Gayle also expressed what an important project this will be for our sister city relationships and our community.
- For ISL Project events, Diane said that Tualatin Hills Park and Recreation has donated use Jenkins Estate and we are exploring holding a catered banquet there for local and international city leaders, sponsors, host families, participants and volunteers. They are also exploring a casual welcome picnic at a park for all participants and host families, City leaders board and committees.
- Theresa said Trossingen has confirmed interest in participating in the Project and is also interested in possibly modeling an international educational program for teenagers in their community after the ISL Project curriculum.

COMMUNICATION COMMITTEE: Megan is taking over the communications committee. The Communication Committee is waiting for more updates from the Sustainability/ISL Project Committee to help to promote the Project. Theresa presented a final draft of a sister cities bookmark which a volunteer designed and submitted to her.

EVENTS COMMITTEE: The Board's events committee has not met recently but will meet at 5:30 pm. Sept. 13, location tbd. Planning will focus on taking place next July and August during the ISL Project – when we will be hosting many international visitors.

UNFINISHED BUSINESS:

SUSTAINABILITY SURVEY: Brian reported his wife Jenni is working with Theresa on this and it should be completely finished by Sept. 13. Theresa applauded Jenni's great professionalism and follow through.

BOARD POTLUCK: Gayle is hosting this at 5:30 pm. Wednesday, Aug. 25.

ARTS COMMISSION MEETING: Amy and Megan attended the recent meeting of the Arts Commission to explore interest in a future partnership or joint project. Jayne Scott welcomed

our involvement in “Ten Tiny Dances” every July, especially since so far they have not had any Asian representation. She also said dancers and other performers need a lot of lead time for fund-raising. Other possibilities mentioned: highlighting Sister Cities artwork at Beaverton Visual Arts Showcase or exchanging arts.

BEAVERTON CITY CELEBRATION: Beaverton will host the 200th celebration of Mexican independence at 6 pm. Thursday, Sept. 16. Amy, Megan, Diane and Giselle volunteered to help Theresa staff the Sister Cities Program information booth.

LOCAL CULTURAL SOCIETY ORGANIZATIONS – Brian is still gathering contacts.

NEW BUSINESS

CONTINUED LONG-TERM BRAINSTORMING: Brian expressed interest in having the ISL Project every year. Ted suggested a board education project, proposing a board member take over each sister city/study about the country and make a presentation so that we get to know our sister cities in more detail. Relatedly, Theresa has been in contact with a Portland environmental lawyer from Perkins Coie who taught English as a Peace Corps volunteer in Birobidzhan and will invite her to present at a future board meeting.

It was proposed to wait until January when new board members are seated for more formal directional planning.

NEW BOARD GUIDELINES: Those board members whose terms are up at the end of the year will need to reapply by Oct. 8. This can be done at:

<http://www.beavertonoregon.gov/departments/neighborhoods/boards>

COMMUNICATION NEEDS: Theresa would like to meet with Tim and Megan to discuss a plan to prioritize communications activity.

DECEMBER MEETING: It will be on Dec. 6. at a restaurant on a unanimous vote. Theresa will be out of town from Dec. 9-30.

HOST FAMILIES: Diane reports that Camille goes home on Aug. 31. Diane will host a going-away party for her at 6 p.m. Friday Aug. 27 at her home. All board members are invited. The Wignalls also enjoying hosting Ines.

DINNER: Sonia provided a delicious dinner of calabacitas vegetable soup and torta pork sandwiches. Many thanks to Sonia!

ADJOURNMENT: Ted adjourned the meeting at 6:52 p.m.

MINUTES TAKEN BY: Amy Starke, secretary

